



Under The Patronage of the Ministry of Interior  
and the Supervision of the High Commission  
for Industrial Security



**SAUDI INTERNATIONAL  
OIL FIRE SAFETY  
CONFERENCE**

**16 - 18 September 2019**

Hilton Riyadh Hotel    Riyadh - Saudi Arabia

**SPEAKER MANUAL**



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**Message of the  
President of the Organizing Committee**

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Distinguished personalities  
Ladies and gentlemen

We are honoured and delighted, as the President of the Organizing committee, to announce the happening of the Saudi International Oil Fire Safety Conference, which will take place from 16 to 18 September 2019, at the Hilton Riyadh Hotel, under the Patronage of the Ministry of Interior and the Supervision of the Saudi High Commission for Industrial Security.

At this occasion, an international Plenary Conference welcoming international, regional and local guests, has been scheduled to for the opening day. Attendees to this important gathering will include, Representatives of international organizations, high personalities from Saudi and regional governmental bodies, CEO from international and local Oil, Gas, Petrochemical companies, managers from fire safety companies.

As you may be welcomed to the Conference as a speaker, we are kindly providing to you, the present Speaker Manual, which we hope, will be useful to you.

With all our sincere regards

Ghazi Bin Ali Ghazi  
President  
Organizing Committee

## **DRAFT PROGRAM**

The Plenary Conference covers one day  
September 16th, 2019

12:00 – 13:30

Prayer break and Welcome Lunch

13:40 – 13:55

The Keynote

By His Excellency the Secretary General of the  
International Energy Forum

14:00 – 15:15

First Panel

“Fire disasters in Oil, Gas and Petrochemical industry:  
facts, figures and Solutions”

15:15 – 15:40

Asr' prayer and Coffee break

15:45 – 16:50

Second Panel

“Best practices, Regulations and Innovations in Oil and Gas  
fire protection”

16:55 – 18:00

Third Panel

“Strengthening Fire safety culture in the Oil, Gas and  
Petrochemical industry: international cooperation  
perspectives”



## **PANEL STRUCTURE**

- The Moderator (National Guest of Honour – speaker)
- The International Guest of Honour – Speaker
- The First international Speaker
- The Second international Speaker
- The Local speaker

## **CATEGORIES OF SPEAKERS**

### **1. International Guests of Honour – Speakers**

International Guests of Honour – speakers are very important personalities representing international organizations or international firms and corporations. They represent 20% of speakers.

### **2. International speakers**

International speakers are international famous experts, recognized in the field of their expertise. They may be from international firms, foreign companies or engineering societies and associations.

They represent 40% of speakers

### **3. National Guests of Honour – Speakers**

National Guests of Honour – speakers are high personalities from the Saudi Ministries, governmental bodies or sponsoring companies. They represent 20 %

### **4. Local Speakers**

Local speakers are Saudi experts, recognized in the field of their expertise. They may be from governmental bodies, local companies, engineering societies and associations. They represent 20% of speakers



### **INVITATION FOR SPEECH**

The Organizing Committee will identify targeted speakers, locally and internationally, An official invitation will be sent to those potential speakers. They will have the right to accept or to decline the invitation.

The answer to the invitation will be considered latest 30/05/2019. After this dateline, any invitation without answer will be considered as a decline.

### **CALL FOR PAPERS**

The Call for Paper is published in the official website of the Conference, [www.saudi-ofsac.com](http://www.saudi-ofsac.com), for a limited number of speakers. The paper will be admitted upon first come first save basis.

The call for paper will end by 30/05/2019.

### **TITLE SUBMISSION**

The title of the paper should be clearly formulated, and must be related to one of the panels.

Short attention-catching titles will be very much appreciated. In fact, the title should not contain more than 100 words.

All speakers should submit the title of their paper to the Organizing Committee, latest 15/06/2019. The delay in submitting the title before this dateline, may regretfully result in postponing the publishing of the Conference Official Program, and may consequently result in replacement.



### **ABSTRACT SUBMISSION**

The abstract should be a compendious summary of a paper's substance. The size of the abstract should not exceed 350 letters.

All abstracts are submitted exclusively in the official abstract template, latest 15/07/2019

### **PAPER SUBMISSION**

The full paper should be transmitted to the Organizing Committee latest 6 September 2019, in order to prepare, in advance, the translation in other international languages.

### **PERSONAL DATA TRANSMISSION**

The speakers should send to the Organizing Committee, the following elements, to be published in the official website and the official directory of the Conference:

- Full name, as officially written in the passport
- Colour ID picture
- The Summarized CV (less than 350 words)

The personal data should be sent to the Organizing Committee latest 15/07/2019

### **VISA PROCEDURE**

International Guests of Honour and international speaker must fill the visa form provided here-in, and send it back to the Organizing Committee, latest 15/07/2019.



The copy of the passport should be sent together with the visa form.

The Organizing Committee will handle the visa procedure and send the official visa reference from the Ministry of Foreign Affairs to the speaker, for final submission at the corresponding Saudi Consulate.

The Cost of the visa issuance at the Saudi Consulate will be reimbursed to the speaker upon arrival in Riyadh.

### **ACCOMMODATION**

International Guests, international speakers, and local speakers not residing in Riyadh, will be provided with full accommodation by the Organizing Committee:

- hotel room
- breakfast
- lunch
- dinner

### **INTERNATIONAL TRANSPORTATION**

Airplane tickets will be provided by the Organizing Committee to International Guests, international speakers, and local speakers not residing in Riyadh.

Those who will pay in advance will be reimbursed upon arrival in Riyadh.

### **WELCOME AND LOCAL TRANSPORTATION**

The Conference protocol will be welcoming International Guests, international speakers, and local speakers not residing in Riyadh.

Permanent cars with drivers will be at the disposal of the International Guests, international speakers, and local speakers not residing in Riyadh, all along the Conference, until the date of their departure

## **THE PUBLICATION**

The speaker gives the rights to the Organizers to publish his presentation in the official website – [www.saudi-ofsac.com](http://www.saudi-ofsac.com) – and in the Official Report of the Conference, with prior notification to him, and with no commercial purpose.

## **CONFERENCE PARTICIPATION ALLOWANCE**

The Organizing Committee will offer to all speakers, the Conference Participation allowance corresponding to their category.



**SAUDI-OFSAC 2019 ...  
THE OCCASION TO DELEIVER  
VALUABLE PAPER TO A VERY HIGH-  
PROFILE AUDIENCE**

